



MINUTES
PROGRESS MEETING NO. 36
ALLEN STREET PHASE II
WADSWORTH STREET TO DELAWARE AVENUE
CITY OF BUFFALO
LD040209

Thursday, September 07, 2023 @ 10:00 AM
Online

1. Attendees:

- See Attached.

2. Contract Details

- Plan Approval by City: 05/12/2021
- Letting Date: 07/21/2021
- Award Date: 09/28/2021
- Notice to Proceed: 11/29/2021
- Contract Duration: 333+122=455 Working Days (October 10, 2023)

Schedule:

- Today is workday 431 of 455

3. Previous Work Completed:

- Installed drainage structures, underdrain, conduits, curbs, and parking areas.
- Excavated for tree pits.
- Reset sandstone curb along Days Park Rd.
- Excavated northside sidewalk area.
- Complete signal installation at Elmwood Ave. (Smart Grid Detection & Pedestrian buttons)

4. 14 day Look Ahead – by Destro Brothers

- Begin sidewalk installation.
- Set streetlights and pull wire.
- final grading at Days Park.
- Pave base and binder courses.
- Complete signal installation at Elmwood Ave. (Smart Grid Detection & Pedestrian buttons)

5. Work Zone Traffic Control

- Allen Street closed from College St north to Hudson St.
- Detours are posted.

6. Job Site Safety:

- Project site is infested with yellow jackets, let coworkers know if you are allergic to them.

**7. Utility Coordination:**

- Buffalo Water Authority - NA
- Buffalo Sewer Authority -NA
- Verizon / CCI - Need time frame for Allen/Mariner manhole adjustments, [contractor to contact you ASAP.](#)
- National Grid - NA
- National Fuel Gas - NA
- City of Buffalo Signals - NA.
- City of Buffalo Police - Nothing at this time.
- City of Buffalo Forestry - NA

8. Extra Work:

- None

9. Disputed Work:

- None

10. Shop Drawings/Submittals/RFI's/Sub-Contractor Approvals:

- 54 Review packages have been submitted.
53 Have been closed.
Revise and Resubmit
 - 36.0 Light Pole Placards from CATCO
Under Review
 - None
- Field Revision Packages Issued
 - T-002 T-008 T-010 T-013 T-015 T-016 T-018 15 Allen Plans

11. Next Steps Affecting Critical Path:

- Nietzsche's has two abandoned vaults that will need to be secured by the property owner.
- National Grid service to 252 Allen Street. - no update at this time.

12. General Discussion:**Old Business:**

- Final Force Account documents for Extra Sewer work on College, Item 952.06. The contractor will check with his office staff.

New Business:

- Tree Planting - The City's fall tree planting season is between 10/15 and 12/31. This means the Allen Street trees from Delaware to Wadsworth will be installed after the contractor has demobilized from the project.
- Trees in Days Park will be installed using the NYSDOT tree planting season to allow us to have the trees installed prior to the placement of the sidewalk and art work in this area.



13. Stakeholders:

- Allentown Business Alliance
 - NA.
- Allentown Association
 - Discussion regarding trees at 15 Allen. Currently there are no plans for trees in this area. We will verify if there is space for a round planter.
- Buffalo Art Commission
 - NA.
- Days Park Block Club
 - Requested a date for the Art installation. We will provide a date as soon as we have a proposed installation date.
- NFTA
 - NA.
- Other
 - NA.

14. EEO/Workforce Goals:

- Workforce Utilization Goals: as of 09/06/23
- CATCO & CVF need to acknowledge January Payments.

	Workforce Utilization Goal	Current %
Minority	7.7%	1.52 %
Women	6.9%	2.12 %

- DBE Goals: as of 09/06/23

	DBE Goal	Commitment at BID	Current %
DBE	5.0%	20.91%	9.10%

15. Project Financial Status:

- Estimate #22 closed 8/31/23

Share	Approved Contract Amount	Cost of Work Completed to Date	Percentage of Work Completed to Date
Share 01 (DPW)	\$ 4,237,892.80	\$ 3,670,403.74	86.6%
Share 02 (BWA)	\$ 1,095,612.24	\$ 1,016,851.33	92.8%
Share 03 (BSA)	\$ 601,600.00	\$ 454,782.00	75.6%
Share 04 (Art)	\$ 55,160.00	\$ 0.00	0.0 %
Total	\$ 5,990,265.04	\$ 5,142,037.07	85.8%



16. Insurances:

INSURANCE TYPE	EXPIRATION DATE
Workman’s Compensation and Employer’s Liability	05/01/2024
Disability and Paid Family Leave Benefits Law	12/31/2023
Commercial General Liability	05/01/2024
Commercial General Liability - OCP	09/29/2023
Automobile Liability	05/01/2024
Umbrella Liability/ Excess Liability	05/01/2024
Builders Risk Policy	05/01/2024

17. EVENTS:

- ~~Pride Parade, June 3rd.~~
- ~~Allentown & Allen West Festivals are scheduled for June 10th & 11th.~~
- ~~Infringement Festival is late July early August, past location Holly Farms Parking lot.~~
- ~~Infringement Festival Kids events will be held in Days Park. Sunday August 6th.~~
- ~~Garden Walk is last week of July.~~
- First Friday events will be held at the Main St End.

18. Next Meeting:

- September 21, 10:00 am - Online.

SIGN IN SHEET

Project: LD040209 Allen Street Reconstruction Phase II: Delaware Avenue - Wadsworth

Subject: Progress Meeting # 33

Date/Time: JULY 20, 2023 @ 10:00 AM

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	Tess Rines			
	Mary Simpson			
	Brad Wales			
	Maureen Hann			
	Tim Ashton		Allen West	