1. **Attendees:**
   - See Attached.

2. **Contract Details**
   - Plan Approval by City: 05/12/2021
   - Letting Date: 07/21/2021
   - Award Date: 09/28/2021
   - Notice to Proceed: 11/29/2021
   - Contract Duration: 333+122=455 Working Days (October 10, 2023)

   **Schedule:**
   - Today is workday 421 of 455

3. **Previous Work Completed:**
   - Opened the intersection of Allen and Elmwood.
   - Began construction on the last phase of the project.
   - Completed the work at 15 Allen Street.
   - National Grid deenergized the streetlight circuit.
   - Minute Man Security removed the blue light camera at Wadsworth and Allen.

4. **14 day Look Ahead – by Destro Brothers**
   - Install drainage structures.
   - Install curbs.
   - Begin grading at Days Park.

5. **Work Zone Traffic Control**
   - Allen Street closed from College St north to Hudson St.
   - Detours are posted.

6. **Job Site Safety:**
   - Be mindful of slips trip and falls in the new phase of activity.
7. **Utility Coordination:**
   - Buffalo Water Authority –
   - Buffalo Sewer Authority –
   - Verizon / CCI –
   - National Grid –
   - National Fuel Gas –
   - City of Buffalo Signals –
   - City of Buffalo Police –
   - City of Buffalo Forestry –

8. **Extra Work:**
   - None

9. **Disputed Work:**
   - None

10. **Shop Drawings/Submittals/RFI's/Sub-Contractor Approvals:**
    - 54 Review packages have been submitted.
      53 Have been closed.
      Revise and Resubmit
      - 36.0 Light Pole Placards from CATCO
        Under Review
      - None
    - Field Revision Packages Issued

11. **Next Steps Affecting Critical Path:**
    - Nietzsche’s has two abandoned vaults that will need to be secured by the property owner.

12. **General Discussion:**

    **Old Business:**
    - Final Force Account documents for Extra Sewer work on College, Item 952.06. The contractor will check with his office staff.

    **New Business:**
    - 

13. **Stakeholders:**
    - Allentown Business Alliance
      - 
    - Allentown Association
      - 
    - Buffalo Art Commission
      - 
• Days Park Block Club
  ○ .
• NFTA
  ○ .
• Other
  ○ .

14. EEO/Workforce Goals:

• Workforce Utilization Goals: as of 08/02/23
• CATCO & CVF need to acknowledge January Payments.

<table>
<thead>
<tr>
<th>Workforce Utilization Goal</th>
<th>Current %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minority</td>
<td>7.7%</td>
</tr>
<tr>
<td>Women</td>
<td>6.9%</td>
</tr>
</tbody>
</table>

• DBE Goals: as of 07/17/23

<table>
<thead>
<tr>
<th>DBE Goal</th>
<th>Commitment at BID</th>
<th>Current %</th>
</tr>
</thead>
<tbody>
<tr>
<td>DBE</td>
<td>5.0%</td>
<td>20.91%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9.10%</td>
</tr>
</tbody>
</table>

15. Project Financial Status:

• Estimate #21 closed on 7/31/23

<table>
<thead>
<tr>
<th>Share</th>
<th>Approved Contract Amount</th>
<th>Cost of Work Completed to Date</th>
<th>Percentage of Work Completed to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Share 01 (DPW)</td>
<td>$ 4,237,892.80</td>
<td>$ 3,55,837.74</td>
<td>83.8%</td>
</tr>
<tr>
<td>Share 02 (BWA)</td>
<td>$ 1,095,612.24</td>
<td>$ 1,016,851.33</td>
<td>92.8%</td>
</tr>
<tr>
<td>Share 03 (BSA)</td>
<td>$ 601,600.00</td>
<td>$ 454,107.00</td>
<td>75.5%</td>
</tr>
<tr>
<td>Share 04 (Art)</td>
<td>$ 55,160.00</td>
<td>$ 0.00</td>
<td>0.0 %</td>
</tr>
<tr>
<td>Total</td>
<td>$ 5,990,265.04</td>
<td>$ 5,021,796.07</td>
<td>83.8%</td>
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</tbody>
</table>

16. Insurances:

<table>
<thead>
<tr>
<th>INSURANCE TYPE</th>
<th>EXPIRATION DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workman’s Compensation and Employer's Liability</td>
<td>05/01/2024</td>
</tr>
<tr>
<td>Disability and Paid Family Leave Benefits Law</td>
<td>12/31/2023</td>
</tr>
<tr>
<td>Commercial General Liability</td>
<td>05/01/2024</td>
</tr>
<tr>
<td>Commercial General Liability – OCP</td>
<td>09/29/2023</td>
</tr>
<tr>
<td>Automobile Liability</td>
<td>05/01/2024</td>
</tr>
<tr>
<td>Umbrella Liability/ Excess Liability</td>
<td>05/01/2024</td>
</tr>
<tr>
<td>Builders Risk Policy</td>
<td>05/01/2024</td>
</tr>
</tbody>
</table>

17. EVENTS:
PROGRESS MEETING

- Pride Parade, June 3rd.
- Allentown & Allen West Festivals are scheduled for June 10th & 11th.
- Infringement Festival is late July early August, past location Holly Farms Parking lot.
- Infringement Festival Kids events will be held in Days Park. Sunday August 6th.
- Garden Walk is last week of July.
- First Friday events will be held at the Main St End.

18. Next Meeting:

- September 07, 10:00 am – Online.