



**MINUTES**  
**PROGRESS MEETING NO. 28**  
**ALLEN STREET PHASE II**  
**WADSWORTH STREET TO DELAWARE AVENUE**  
**CITY OF BUFFALO**  
**LD040209**

**Thursday, May 11, 2023 @ 10:00 AM**  
**Online**

**1. Attendees:**

- See Attached.

**2. Contract Details**

- Plan Approval by City: 05/12/2021
- Letting Date: 07/21/2021
- Award Date: 09/28/2021
- Notice to Proceed: 11/29/2021
- Contract Duration: 333+122=455 Working Days (October 10, 2023)

**Schedule:**

- Today is workday 349 of 455
- Reconstruction of sidewalk and removal of granite planter boxes near 15 Allen Street scheduled to begin June 19.

**3. Previous Work Completed:**

- Installed Trench drains North and South side of Allen between Elmwood and Mariner
- Poured sidewalk, parking areas on Allen from Elmwood to Mariner
- City installed Parking Kiosk at Allen and Park Street
- Contractor placed concrete in the Amenity Zone today

**4. 14 day Look Ahead – by Destro Brothers**

- Open Allen Street from Mariner to Elmwood and close Allen from West of Mariner to West of College.
- Excavate Allen Street from Mariner to College
- Install drainage structures from Mariner to College

**5. Work Zone Traffic Control**

- Allen Street closed from Elmwood to Mariner
- Allen Street local traffic only from College to Mariner
- Mariner set to dead-end two-way traffic North and South of Allen
- College Street South of Allen to Maryland set to two-way traffic.

**6. Job Site Safety:**

- Wear hearing protection around loud machinery and tools.



**7. Utility Coordination:**

- Buffalo Water Authority - Nothing at this time.
- Buffalo Sewer Authority - Confirmed the need for an inspector next week for DI Installation.
- Verizon / CCI - NA
- National Grid - NA
- National Fuel Gas - NA
- City of Buffalo Signals - NA
- City of Buffalo Police - Requested update on Blue Light Camera's - [will coordinate once the new meter base is powered up.](#)
- City of Buffalo Forestry - NA

**8. Extra Work:**

- None

**9. Disputed Work:**

- None

**10. Shop Drawings/Submittals/RFI's/Sub-Contractor Approvals:**

- 54 Review packages have been submitted.  
53 Have been closed.  
Revise and Resubmit
  - 36.0 Light Pole Placards from CATCO  
Under Review
  - None
- Field Revision Packages Issued
  - T-002 T-008 T-010 T-013 T-015 T-016 T-018
- Sub-Contractors Approvals- All proposed sub-contractors approved.

**11. Next Steps Affecting Critical Path:**

- none

**12. General Discussion:**

**Old Business:**

- Trash cans have been installed on Allen from Delaware to Elmwood as requested.

**New Business:**

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**13. Stakeholders:**

- Allentown Business Alliance
  - Project Warranty question, **No warranty on work after project is accepted.**
  - Requested information regarding plant hangers. **Plant Hangers are not part of the light pole design.**
  
- Allentown Association
  - Bollard at Park St. **Will be replaced under contract at a later date.**
  - Elmwood Ave closure update. **Mid July.**
  
- Buffalo Art Commission
  - NA.
  
- Days Park Block Club
  - How long will camera at Wadsworth be out of service. **1 to 2 days**
  
- NFTA
  - NA.
  
- Other
  - NA.

**14. EEO/Workforce Goals:**

- Workforce Utilization Goals: as of 04/11/23
- CATCO & CVF need to acknowledge January Payments.

	<b>Workforce Utilization Goal</b>	<b>Current %</b>
Minority	7.7%	1.92 %
Women	6.9%	1.47 %

- DBE Goals: as of 04/11/23

	<b>DBE Goal</b>	<b>Commitment at BID</b>	<b>Current %</b>
DBE	5.0%	20.91%	9.10%

**15. Project Financial Status:**

- Estimate #18 closed on 4/30/23

<b>Share</b>	<b>Approved Contract Amount</b>	<b>Cost of Work Completed to Date</b>	<b>Percentage of Work Completed to Date</b>
<b>Share 01 (DPW)</b>	\$ 4,237,892.80	\$ 2,649,099.28	62.5%
<b>Share 02 (BWA)</b>	\$ 1,095,612.24	\$ 1,016,551.33	92.8%
<b>Share 03 (BSA)</b>	\$ 601,600.00	\$ 446,307.00	74.2%
<b>Share 04 (Art)</b>	\$ 55,160.00	\$ 0.00	0.0 %
<b>Total</b>	<b>\$ 5,899,029.64</b>	<b>\$ 4,111,957.61</b>	<b>69.7%</b>



**16. Insurances:**

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<b>INSURANCE TYPE</b>	<b>EXPIRATION DATE</b>
Workman’s Compensation and Employer’s Liability	05/01/2024
Disability and Paid Family Leave Benefits Law	12/31/2023
Commercial General Liability	05/01/2024
Commercial General Liability – OCP	09/29/2023
Automobile Liability	05/01/2024
Umbrella Liability/ Excess Liability	05/01/2024
Builders Risk Policy	05/01/2024

**17. EVENTS:**

- Pride Parade, June 3<sup>rd</sup>.
- Allentown & Allen West Festivals are scheduled for June 10<sup>th</sup> & 11<sup>th</sup>.
- Infringement Festival is late July early August, past location Holly Farms Parking lot.
- Garden Walk is last week of July.
- First Friday events will be held at the Main St End.

**18. Next Meeting:**

- May 25, 10:00 am – Online.

## SIGN IN SHEET

**Project:** LD040209 Allen Street Reconstruction Phase II: Delaware Avenue - Wadsworth

**Subject:** Progress Meeting # 26

**Date/Time:** August 13, 2023 @ 10:00 AM

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