



MINUTES
PROGRESS MEETING NO. 15

ALLEN STREET PHASE II
WADSWORTH STREET TO DELAWARE AVENUE
CITY OF BUFFALO
LD040209

Thursday, July 21, 2022 @ 10:00 AM
Online

1. Attendees:

- See Attached.

2. Contract Details

- Plan Approval by City: 05/12/2021
- Letting Date: 07/21/2021
- Award Date: 09/28/2021
- Notice to Proceed: 11/29/2021
- Contract Duration: 333 Working Days

3. Previous Work Completed:

- Paved Base and Binder asphalt on Allen Street from Delaware Avenue to Elmwood Avenue
- Installed tree pits, light pole foundations and electrical conduit on the north side of Allen from Delaware to Elmwood.
- Poured raised parking north side of Allen from Delaware to Elmwood

4. 14 day Look Ahead – by Destro Brothers

- Install tree pits, light pole foundations and electrical conduit South side of Allen from Delaware to Elmwood.
- Pour amenity zone and sidewalk north side of Allen from Delaware to Irving.
- Pour parking lane on the south side of Allen St.
- Today is workday 160 of 333

5. Work Zone Traffic Control

- Allen Street fully **CLOSED** to traffic from Elmwood Avenue to Delaware Avenue.
- Irving Place and Park Street have been converted to dead-end two-way traffic. Parking will be limited to one side of the road during this time.

6. Job Site Safety:

- Sun Exposure, protect yourself from UV radiation, skin and eye's by wearing sun screen and sun glasses.

**7. Utility Coordination:**

- Buffalo Water Authority - Nothing at this time
- Buffalo Sewer Authority - NA
- Verizon - CCI - NA
- National Grid - NA
- National Fuel Gas - NA
- Charter Communications - NA
- City of Buffalo Signals - NA

8. Extra Work:

- None

9. Disputed Work:

- None

10. Shop Drawings/Submittals/RFI's/Sub-Contractor Approvals:

- 53 Review packages have been submitted.
51 Have been closed.
[See attached list of outstanding submittals.](#)

Revise and Resubmit

- 30.0 Micro Computer Cabinet Base - submittal did not meet current spec
- 36.0 Light Pole Placards

Under Review

- None

- Field Revision Packages Issued

- T-002
- T-008
- T-010
- T-013
- T-015

- Sub-Contractors Approvals-

- CATCO - Approved 2/4/22
- Donegal - Approved 3/11/22
- Clear Creek Survey - Approved 4/4/22
- CVF - Approved 4/7/22
- Accent - partial submittal

11. Next Steps Affecting Critical Path:

-

12. Issues of Harassment:

- None



13. General Discussion:

Old Business:

- Contractor requested relief for Fuel Cost Adjustments for City Water & Sewer installation items. Destro sent official request via letter. **BWA has approved Destro’s request awaiting official response. BSA has requested computations, awaiting official response.**
-

New Business:

- Beth Wales
 - Requested an explanation of “Disputed Work” – we explained that the issue is to resolve a contractual dispute between the owner and contractor.
 - Requested a copy of the specification related to protecting private property. Copy sent under separate cover.
- Renee Bandelian
 - Requested an explanation for the use of exposed aggregate sidewalk near the tree pits. We explained that it provides a tactile surface to alert visually impaired that a change in surface is nearby (tree pit).

14. Stakeholders:

- Allentown Association
 - Requested completion schedule. **Schedule is currently pending City review and will be forward under separate cover.**
- Buffalo Art Commission
 - NA
- City of Buffalo Office of License
 - NA
- Days Park Block Club
 - NA
- NFTA
 - Requested notification of future closures to facilitate bus route changes.

15. EEO/Workforce Goals:

- Workforce Utilization Goals: as of 07/05/22

	Workforce Utilization Goal	Current %
Minority	7.7%	3.33%
Women	6.9%	0.83%

- DBE Goals: as of 07/05/22

	DBE Goal	Commitment at BID	Current %
DBE	5.0%	20.91%	0.0%



16. Project Financial Status:

- Estimate #8 closed on 06/30/22

Share	Approved Contract Amount	Cost of Work Completed to Date	Percentage of Work Completed to Date
Share 01 (DPW)	\$ 4,237,862.80	\$ 944,706.77	24.4%
Share 02 (BWA)	\$ 1,001,290.00	\$ 716,028.50	71.8%
Share 03 (BSA)	\$ 601,600.00	\$ 417,024.50	69.3%
Share 04 (Art)	\$ 55,160.00	\$ 0.00	0.0 %
Total	\$ 5,895,942.80	\$ 2,080,759.77	61.4 %

17. Insurances:

- All Insurances are up to date:

INSURANCE TYPE	EXPIRATION DATE
Workman’s Compensation and Employer’s Liability	05/01/2023
Disability and Paid Family Leave Benefits Law	12/31/2022
Commercial General Liability	05/01/2023
Commercial General Liability - OCP	09/29/2022
Automobile Liability	05/01/2023
Umbrella Liability/ Excess Liability	05/01/2023
Builders Risk Policy	05/01/2023

18. EVENTS:

- “First Friday” events will be located east of Delaware Ave.
- “Buffalo Infringement Festival”, **July 28 – August 7**. Some events to be held in Holly Farms Parking Lot.

19. Next Meeting:

- Next progress meeting 08/04/22 10:00 AM online.

SIGN IN SHEET

Project: LD040209 Allen Street Reconstruction Phase II: Delaware Avenue - Wadsworth

Subject: Progress Meeting #15

Date/Time: July 21, 2022 @ 10:00 AM

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	Mary Simpson			
	Brad Wales			
	Maureen Hann			
	Tim Ashton		Allen West	