



MINUTES
PROGRESS MEETING NO. 13

ALLEN STREET PHASE II
WADSWORTH STREET TO DELAWARE AVENUE
CITY OF BUFFALO
LD040209

Thursday, June 23, 2022 @ 10:00 AM
Online

1. Attendees:

- See Attached.

2. Contract Details

- Plan Approval by City: 05/12/2021
- Letting Date: 07/21/2021
- Award Date: 09/28/2021
- Notice to Proceed: 11/29/2021
- Contract Duration: 333 Working Days

3. Previous Work Completed:

- Installed water services on Allen from Delaware to Elmwood
- Installed Drainage Structures Park and Irving

4. 14 day Look Ahead – by Destro Brothers

- Install underdrain from Delaware to Elmwood
- Install curb on Allen from Delaware to Elmwood
- Install Electrical Conduit and Light Pole Foundations
- Pave Base Asphalt
- Today is workday 141 of 333

5. Work Zone Traffic Control

- Allen Street fully **CLOSED** to traffic from Elmwood Avenue to Delaware Avenue.
- Irving Place and Park Street have been converted to dead-end two-way traffic. Parking will be limited to one side of the road during this time.

6. Job Site Safety:

- Contractor should use wet saw or water when sawing concrete to limit concrete dust.

7. Utility Coordination:

- Buffalo Water Authority – Nothing at this time
- Buffalo Sewer Authority – NA
- Verizon – CCI – NA
- National Grid – NA
- National Fuel Gas – NA
- Charter Communications – NA



- City of Buffalo Signals - NA

8. Extra Work:

- None

9. Disputed Work:

- None

10. Shop Drawings/Submittals/RFI's/Sub-Contractor Approvals:

- 53 Review packages have been submitted.
51 Have been closed.
[See attached list of outstanding submittals.](#)

Revise and Resubmit

- 30.0 Micro Computer Cabinet Base - submittal did not meet current spec
- 36.0 Light Pole Placards

Under Review

- None

- Field Revision Packages Issued
 - T-002
 - T-008
 - T-010
 - T-013
- Sub-Contractors Approvals-
 - CATCO - Approved 2/4/22
 - Donegal - Approved 3/11/22
 - Clear Creek Survey - Approved 4/4/22
 - CVF - Approved 4/7/22
 - Accent - partial submittal

11. Next Steps Affecting Critical Path:

- Contractor to sign and return Bollard letter.

12. Issues of Harassment:

- None

13. General Discussion:

Old Business:

- Contractor requested relief for Fuel Cost Adjustments for City Water & Sewer installation items. Destro sent official request via letter. [BWA has approved Destro's request awaiting official response.](#) [BSA has requested computations, awaiting official response.](#)
- 15 Allen Street sidewalk design - Options under review
- Beth Elkins Wales:
 - When will cars return to Allen Street. [No definitive date is available yet.](#)



- Requested Funding Breakdown. 80% FHWA, 20% City Funding.
- Questioned Design Standards for ADA. Project was designed following the “Public Right-of Way Accessibility Guidelines” (PROWAG).
- Renee Bandelian:
 - Expressed concerns about the width of the parking lane.
- Alex Bullers, City Project Manager asked that they wait for the official response from the city to their previously submitted written concerns.

New Business:

- Beth Elkins Wales:
 - Broken concrete around Bollards in Phase I – caused by traffic accident.
 - Tipping Bollard at N. Pearl – will look into issue.
 - Protect building fronts when working in sidewalk area. – will remind contractor to protect private property.

14. Stakeholders:

- Allentown Association
 - No issues during Festival weekend.
- Buffalo Art Commission
 - NA
- City of Buffalo Office of License
 - NA
- Days Park Block Club
 - Nothing at this time.
- NFTA
 - NA

15. EEO/Workforce Goals:

- Workforce Utilization Goals: as of 06/06/22

	Workforce Utilization Goal	Current %
Minority	7.7%	3.94%
Women	6.9%	0.64%

- DBE Goals: as of 06/06/22

	DBE Goal	Commitment at BID	Current %
DBE	5.0%	20.91%	0.0%



16. Project Financial Status:

- Estimate #7 closed on 05/31/22

Share	Approved Contract Amount	Cost of Work Completed to Date	Percentage of Work Completed to Date
Share 01 (DPW)	\$ 4,237,862.80	\$ 726,233.75	17.1%
Share 02 (BWA)	\$ 1,001,290.00	\$ 626,182.50	62.5%
Share 03 (BSA)	\$ 601,600.00	\$ 417,024.50	69.3%
Share 04 (Art)	\$ 55,160.00	\$ 0.00	0.0 %
Total	\$ 5,895,942.80	\$ 1,769,440.75	30.0 %

17. Insurances:

- All Insurances are up to date:

INSURANCE TYPE	EXPIRATION DATE
Workman’s Compensation and Employer’s Liability	05/01/2023
Disability and Paid Family Leave Benefits Law	12/31/2022
Commercial General Liability	05/01/2023
Commercial General Liability - OCP	09/29/2022
Automobile Liability	05/01/2023
Umbrella Liability/ Excess Liability	05/01/2023
Builders Risk Policy	05/01/2023

18. EVENTS:

- “First Friday” events will be located east of Delaware Ave.
- “Buffalo Infringement Festival”, **July 28 – August 7.**

19. Next Meeting:

- Next progress meeting 07/07/22 10:00 AM online.

SIGN IN SHEET

Project: LD040209 Allen Street Reconstruction Phase II: Delaware Avenue - Wadsworth

Subject: Progress Meeting #13

Date/Time: June 23, 2022 @ 10:00 AM

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	Tess Rines			
	Mary Simpson			
	Brad Wales			
	Maureen Hann			
	Tim Ashton		Allen West	